



Bolton Business Improvement Area Meeting Minutes  
Wednesday, February 16, 2022  
2:30 p.m.

Electronic Meeting

Members Present:

Chair: J. Carberry (remote)  
B. Gnida (remote)  
S. Hoppler (remote)  
O. Rudnitsky (remote)  
R. Teskey (remote)  
V. Teskey (remote)

Administrators Present:

L. Loucaides (remote)

Town of Caledon Staff Present:

Officer, Economic Development: S. Dolson (remote)  
Deputy Clerk, Council and Committee Services: J. Lavecchia (remote)  
Manager, Economic Development: J. Schildroth (remote)

Regrets:

D. McMullen (absent)  
J. Sodhi (absent)  
Councillor A. Groves (absent)  
Councillor T. Rosa (absent)

**CALL TO ORDER**

Chair J. Carberry called the electronic meeting to order at 2:34 p.m.

**DISCLOSURE OF PECUNIARY INTEREST**

None.

**APPROVAL OF MINUTES**

Moved by: S. Hoppler

That the Minutes of the Bolton Business Improvement Area Meeting held on January 26, 2022,  
be approved.

Carried.

**PRESENTATIONS**

Downtown Bolton Update

Kyle Van Boxmeer, Specialist, Traffic Operations, Regional Municipality of Peel provided a presentation outlining updates to Downtown Bolton. Mr. Van Boxmeer provided an introduction of Region of Peel staff assisting with the presentation, Sean Carrick, Manager, Traffic Engineering, Damian Jamroz, Supervisor, Traffic Operations, and Sonya Bubas, Project Manager, Infrastructure Programming and Studies. Mr. Van Boxmeer advised that this presentation was given to the Downtown Bolton Revitalization Task Force in September 2021 outlining several updates in downtown Bolton. He advised that the sterne signalization was completed in November 2021. The installation has programmable signal heads to eliminate confusion between Hickman Street and King Street. He advised that the new signal control hardware allows for improved coordination for King Street and signal timings. In addition, Mr. Van Boxmeer provided an update in relation to existing speed concerns and recommend locations of new community safety zones and the installation radar speed feedback signs. He noted that revised speed limits are currently under review by Traffic Engineering staff. Further, he provided an update on the on-street parking pilot program outlining that the data has been collected and Region staff are preparing a report to go to Council for consideration in Spring 2022. Mr. Van Boxmeer provided an update to the Board on temporary patios and confirmed that Region staff is developing an internal process and guiding framework to permit temporary patios within the right of ways along Regional Roads.

Sonya Bubas, Project Manager, Infrastructure Programming and Studies provided an update on the Class Environmental Assessment (EA) study being completed along Queen Street (commonly referred to as Highway 50) between Queensgate Boulevard and Columbia Way. She highlighted several ongoing and short term improvements being completed in Downtown Bolton. Ms. Bubas outlined that the purpose of the Class EA is to build upon the recommendations and work already completed through consultation of the Bolton Community Improvement Plan, the Bolton Transportation Master Plan, the Caledon Transportation Master Plan, the Queen Street Corridor Study, the Queen Street Parking Pilot and the Bolton Downtown Revitalization Plan. She highlighted that the intention of the Class EA is to have one cohesive preliminary design for the corridor and determine what is needed in terms of transportation and infrastructure improvements. Ms. Bubas outlined the role of the involvement of the Downtown Bolton Revitalization Task Force. She provided an overview of the Class EA project timeline and identified that it is expected to be completed over a 10 year period, with the study completion in Q1 of 2024, detailed design in 2026, property/utility requirements in 2028 and construction in 2029. She concluded the presentation highlighting the tasks that have been completed to date and tasks that still require completion.

Members of the Board asked questions and received a response from the presenters.

## **REGULAR BUSINESS**

### **1. Farmers' Market 2022**

Chair J. Carberry provided members of the Board with the proposed vendor package for

the 2022 Farmers' Market. She noted that COVID-19 restrictions will be imposed at this year's market and will keep the Board informed of any changes. She requested that the Board determine the cost to have vendors participate in the market and shared some comparatives of what other Farmers' Markets were charging.

V. Teskey suggested imposing waiving the vendor fee for 2022 as several businesses have faced hardships over the last two years due to the pandemic. She noted that the BIA budget includes an allocation of \$5,000 towards the Farmers' Market and suggested that the allocation go towards hiring someone to organize and coordinate the Farmers' Market, with vendors not paying any fees.

B. Gnida suggested imposing a nominal fee and control the vendors that will be participating in the market.

Chair Carberry sought clarification from Mr. Schildroth on the proposed location of the Farmers' Market and the involvement of the Downtown Bolton Revitalization Task Force. Mr. Schildroth provided a response.

Moved by: V. Teskey

That the vendor fees for the 2022 Farmers' Market, be waived.

Carried.

## 2. Flowers

S. Hoppler provided an update requesting that the Board maintain the same quantity of flowers ordered as last year with a vibrant colour scheme. She indicated that she spoke to the supplier in regard to the colours complimenting the bicentennial events. She requested that the Town supply bicentennial flags to add to the floral arrangements to support the events.

Jason Schildroth advised that the Town can supply bicentennial flags and wraps to the planter pots. S. Hoppler will provide Mr. Schildroth with the number of flags required.

## 3. Treasurer's Report

V. Teskey advised Members of the Board that the balance of the surplus is approximately \$11,351.00.

Chair J. Carberry advised that Town of Caledon Council recommended adoption of the 2022 BIA Budget. Subject to Councils approval, the first installment is scheduled to be received in March 2022.

## UPDATES

### 1. Rewards Program

Chair J. Carberry advised that she participated in a presentation on the proposed 'Rewards Program.' She highlighted that the presentation was recorded and will circulate the recording to Members of the Board. In addition, she suggested the opportunity of a sponsorship program.

J. Schildroth advised that Town staff are currently exploring options to assist the BIA in developing a small scale rewards program.

### 2. Sustainable Thinking and Expression on Public Space (STEPS) Program

Chair J. Carberry, B. Gnida and J. Schildroth consulted with representatives of STEPS. She advised that it was proposed to canvas local artists and possible locations of where the mural could be painted.

**R. Teskey and V. Teskey left the meeting at 3:39 p.m. and did not return.**

**Quorum was lost at 3:39 p.m. All matters not dealt with will be deferred to the next meeting.**

**The February 16, 2022 Bolton Business Improvement Area Meeting adjourned at 3:39 p.m.**