



## Bolton Business Improvement Area Meeting Minutes

Wednesday, October 19, 2022

2:30 p.m.

Electronic Meeting

### Members Present:

Chair: J. Carberry (remote)

D. De Abreu (remote)

B. Gnida (remote)

S. Hoppler (remote)

J. Sodhi (remote)

Councillor T. Rosa (remote)

### Administrators Present:

L. Loucaides (remote)

### Town of Caledon Staff Present:

Officer, Economic Development: S. Dolson (remote)

Manager, Economic Development: J. Schildroth (remote)

### Regrets:

Councillor A. Groves (absent)

O. Rudnitsky (absent)

R. Teskey (absent)

V. Teskey (absent)

## **CALL TO ORDER**

Chair J. Carberry called the electronic meeting to order at 2:39 p.m.

## **DISCLOSURE OF PECUNIARY INTEREST**

None.

## **APPROVAL OF MINUTES**

Moved by: B. Gnida

That the Minutes of the Bolton Business Improvement Area Meeting held on September 21, 2022, be approved.

Carried.

## **REGULAR BUSINESS**

### 1. Annual General Meeting

Chair J. Carberry advised that the Annual General Meeting (AGM) will be held in person on Monday, December 5, 2022 at 6 p.m. at the Albion Bolton Community Centre.

### 2. Nominations and BIA Election

Chair J. Carberry highlighted that the BIA Election will be held at 6 p.m. prior to the start of the AGM. She highlighted that The Town will be mailing the nomination information and forms to the property owners in the BIA area and the BIA will email the information to the contacts in the data base. Deadline for nominations is November 14, 2022.

Chair J. Carberry recommended that the Town review the new ward alignments and needs to consider both Ward 5 and Ward 6 being represented on the board based on the dividing line at King Street. The Town would need to amend its by-laws to reflect this.

3. Transition Document

Chair J. Carberry advised that the Transition Document for the New Board has been circulated for review and second draft has been completed. She advised that a list of this year's activities will be prepared for the new board.

4. Christmas Event and Market

Chair J. Carberry updated the planning for the Christmas Market to be held on Queen Street on Friday, December 2<sup>nd</sup> from 6:00 p.m. to 9:00 p.m. The Town is coordinating with the Region of Peel to close Queen Street from King Street to Mill Street for the event to take place. Up to 60 vendors will be permitted at the Market based on the insurance from the FMO. Christmas Tree Lighting, Santa & Reindeer, Food Vendors are also planned.

Councilor T. Rosa indicated that the CCS Gala Event is also the same night so some planning will need to take place with the new council to attend the event.

5. Treasurer's Report

Chair J. Carberry indicated that a draft budget for 2023 would be prepared with V. Teskey as a basis for the new board to review and prepare their 2023 budget once they have been elected and confirmed.

**UPDATES**

1. Flower Removal in Downtown Bolton

B. Gnida advised that the plants were in the process of being removed and should be completed by the end of the weekend of October 22-23, 2022.

**ADJOURNMENT**

On a verbal motion moved by Councilor T. Rosa, the Bolton Business Improvement Area Meeting adjourned at 3:07 p.m.